

## Job Description- Sessional Partner Safety Worker

<b>Job Title</b>	Domestic Abuse Service Partner Safety Worker (self-employed)
<b>Responsible to</b>	Domestic Abuse Services Coordinator
<b>Hours of work</b>	Sessional- flexible as per each agreed assignment
<b>Hourly rate</b>	£20.00 per hour

### Job Summary

Within your hours you will be expected to contact all allocated victim-survivors whose partners are currently attending the Choose2Change Domestic Abuse Perpetrator Programme. This includes direct phone/text/email contact with survivors and all administrative tasks assigned to you. To provide proactive services, that include outreach and safety orientated support work for the ex(partners). To prioritise the safety of those at risk from domestic abuse and participate in processes and forums that address the safety of these individuals.

### Responsibilities and Duties

The list below describes the main responsibilities and duties of the role but is not a finite list. You will be required to carry out any other duties commensurate with this post.

#### Case work

- To ensure that all those whose partners who are receiving the Choose2Change intervention are contacted and offered support and information about their rights and other sources of support and advice
- To provide telephone support, advice, and signposting information to the (ex)partners of the clients on a behaviour change programme, and make referrals to external agencies as appropriate
- To complete risk assessments, one-to-one support, advice and safety sessions
- Refer high-risk clients to MARACs and attend if required
- Liaise with other agencies as appropriate
- Attend fortnightly case management meetings about the progress of those engaging with Choose2Change, implement necessary actions agreed in these discussions
- To ensure that partner progress reviews are undertaken and results of the evaluations are recorded

## Administration

- Complete in a timely manner all record keeping and administrative tasks assigned to you, including but not limited to session notes on secure system OASIS, assessments, review forms and case management notes
- To maintain up to date awareness and information on legal, housing and welfare issues relevant to domestic abuse
- To provide assistance in producing statistical and other reports on work done to meet the requirements of funders and to monitor the effectiveness of the service
- Adhere to organisational policies including; Safeguarding Children and Adult policies, GDPR, Health & Safety and Equality and Diversity

*\*This job description may change to reflect changing requirements of the role*

## Person Specification

Experience	<ul style="list-style-type: none"> <li>• Experience working with survivors affected by domestic abuse</li> <li>• Experience of risk assessment and management, safety and safety planning</li> <li>• Experience of working in a trauma-informed way</li> </ul>
Knowledge and understanding	<ul style="list-style-type: none"> <li>• Understanding of the practical, emotional, social and economic issues facing women and children affected by domestic abuse</li> <li>• Understanding of the differing forms and impacts of domestic abuse across the communities we serve</li> <li>• Knowledge of housing, welfare and policy relating to domestic violence</li> <li>• Sound knowledge of safeguarding for adults and children</li> </ul>
Skills and abilities	<ul style="list-style-type: none"> <li>• Ability to manage own caseload and prioritise</li> <li>• Strong communication skills, empathy and able to work sensitively and in a non-judgemental manner</li> <li>• Able to work independently and within a team of multi-agency professionals</li> <li>• Able to use IT and case management systems to record notes</li> <li>• Able to work under pressure and resolve conflicts</li> <li>• Able to work within a time-limited contractual framework</li> </ul>
Other	<ul style="list-style-type: none"> <li>• An enhanced DBS is required for this role</li> <li>• Willing to undertake mandatory continuing professional development as stipulated by Relate Birmingham</li> </ul>